



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF STATE PROCUREMENT
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All State Agency and Institutions of Higher Education

Delegation of Authority

Professional Consultant Services Contracting

Purpose: The purpose of this Delegation Order is to streamline the procurement process in the area of Professional Consultant Services (PCS) contracting and make that process as responsive to the end user as possible while ensuring compliance with the Arkansas Procurement Law and regulations. The intent is to provide the maximum flexibility for agencies consistent with their abilities. This Delegation Order authorizes State Agencies and Institutions of Higher Education that have not appointed an Agency Procurement Official, to make and enter into contracts for the procurement of professional consulting services in accordance with the State Procurement Law and Regulations.

DELEGATION ORDER

I, Joseph A. Giddis, Director, Office of State Procurement, do hereby authorize State Agencies and Institutions of Higher Education, that have not appointed an Agency Procurement Official, to contract for the procurement of professional consulting services in accordance with the provisions of the Arkansas Procurement Law and procedures stated herein, in amounts exceeding \$25,000.00.

Nothing herein is intended to prohibit any agency from requesting the assistance of the Office of State Procurement in the procurement of professional consultant services. This Delegation Order will be in effect until June 30, 2007 unless otherwise modified or rescinded.

STATE OF ARKANSAS, DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF STATE PROCUREMENT

A handwritten signature in cursive script, reading "Joseph A. Giddis".

JOSEPH A. GIDDIS, DIRECTOR